JACs Enrollment Guide
For International Undergraduate Program in English (IUPE)

Preparation: Checking your operating system

☐ Use computer. Tablets and smartphones are not supported.

☐ OS: Microsoft Windows and Mac OS are available.

　　Linux is not available. ※Please borrow a Windows or Mac computer from someone.

☐ Browser: Use Safari, Google Chrome, Edge, or Firefox.

2 Steps for JACs Course Registration

March 22 (Fri) 13:00 ～
April 4 (Thu) 13:00 <JST>

April 5 (Fri) 13:00 <JST>

STEP 1.
Course Selection

STEP 2
Class Placement Notification

STEP 1. Course Selection

[1]

Enter your JACs ID and password, then click "Log in".

[2]

Click "Select Your Courses"

[3]

You can see the courses available to you, based on the courses completed last semester.

1ˢᵗ Year Students
Choose I course AND K course.

[4]

Your course registration has been successfully completed.

Click "OK".

Check your email and follow the instructions.

【**Those who are NOT required to take placement tests**】

【**Those who need to take placement tests**】

Your JACs registration has been completed.

Take the placement tests by following the instructions.

STEP 2. Class Placement Notification

You will be notified of your class placement results through JACs website on the date and time written on the top page of the JACs website.

1)

Enter your JACs ID and password, then click "Log in".

2)

Click "Class Placement Notification".

3)

① **My Classes**

Check your courses for official enrollment.

② **Course Info.**

Confirm the class schedule and textbook of your class on "Course Info" and BE SURE TO ATTEND the first class meeting.

More information on how to take the course(s) will be posted on "Course Info" by March 21.

Placement Tests for K, S, W courses

Class placement results will be announced on the JACs system from 13:00 on 5 April. Please make sure to log in to the JACs system with your JACs ID and password that you have set up yourself, check your class and follow the system instructions to make sure you attend your first classes.

Students taking the Kanji Course (K), Writing Course (W) and Speaking Course (S) will have an additional placement test in their first class.

    Kanji course: Kanji test (60 mins)　　※ There is no test for JK-1+2.

    Speaking course: One-on-one Interview Test (about 10 mins/person)

    Writing course: Writing test (40-60 mins)

Please note that if you do not take the placement test at your first class, you may not be able to register for that course.

Your instructor will determine your level based on the test. Please attend from the second class for official enrollment. Please do not purchase textbooks for the first-class meeting.