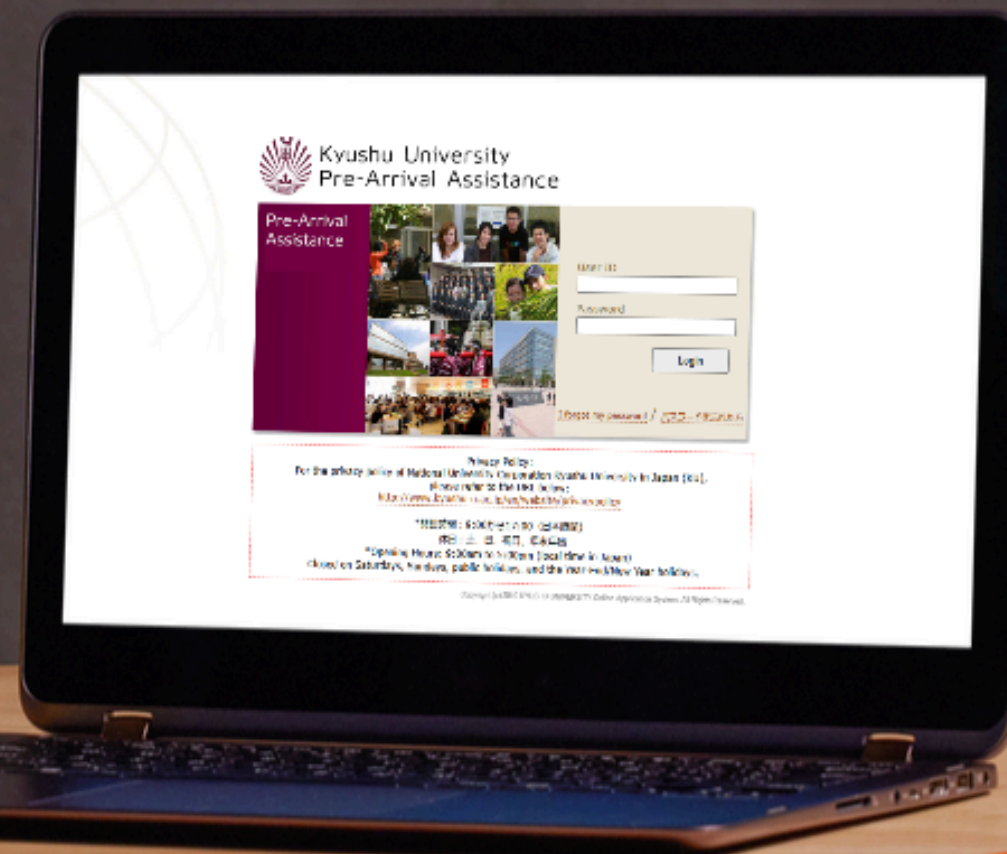


User Guide for Pre-Arrival Assistance



Hearty welcome from the International Student Exchange Division.

We are here to assist international students in navigating the procedures of entering Japan through our dedicated support system, “Pre-Arrival Assistance”.

This system was designed to guide you through the required procedures before/after arriving in Fukuoka. Please note that even if you currently live in Fukuoka, you must read the following instructions and provide your information accordingly.

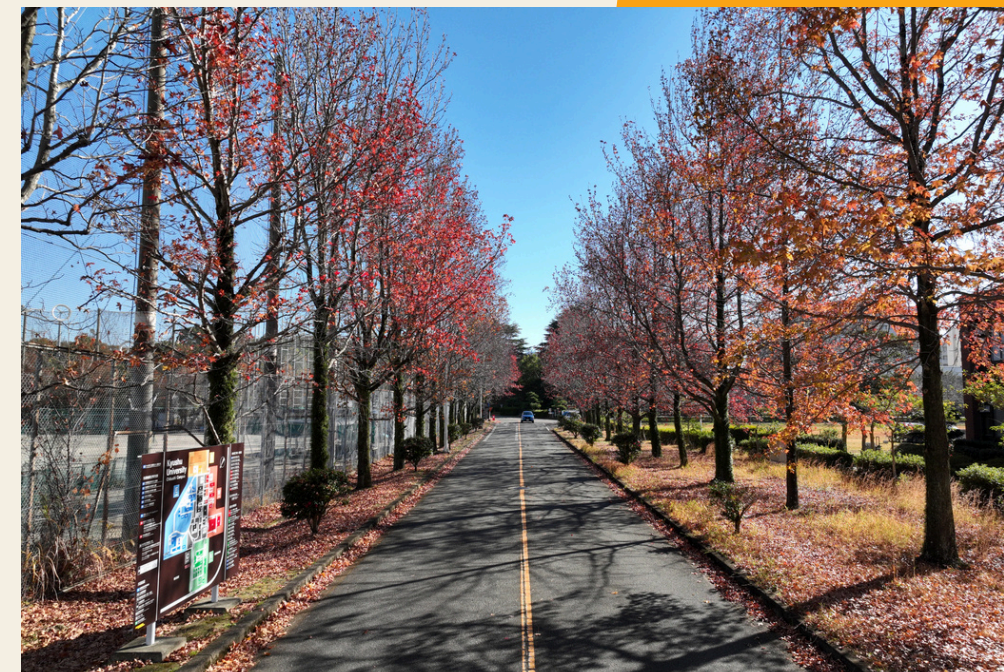
June 2026
International Student Services,
International Student Exchange Division

**GET READY
WITH US!**

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CONFIRM YOUR SITUATION

Before beginning the entry procedures,
**please read from 1 to 5 and identify
which situation best fits your case.**

The procedure varies depending on your
unique circumstances.

If you are unsure which situation applies,
please contact us.
(imm.s@jimu.kyushu-u.ac.jp)

MEXT



1. MEXT

Those who are awarded a MEXT (Ministry of Education, Culture, Sports, Science, and Technology) scholarship.

JICA



2. JICA

Those who are awarded scholarships by the JICA agency.

Japanese Resident



3. Japanese Resident

Those who already have a resident status (e.g. Student, Dependent, and etc.) in Japan.

Japanese Nationality



4. Japanese Nationality

Those who are Japanese passport holders with a Japanese Nationality.

Others



5. Others

Those who can't find a relevant status among options 1~ 4.

PROCEDURES TO ENTER JAPAN

Please check the entry procedures for Japan in advance.

As you will get a "Student" visa, please enter Japan approximately 2–3 weeks prior to the commencement of your enrollment period.

Upon arrival, utilize this time for preparations related to your student life, NOT for sightseeing activities.

Pre-Arrival Assistance



It takes about two months or more to issue a CoE. Therefore, we strongly encourage you to submit your information as soon as possible!

Refer to page17 to confirm whether you need to apply for CoE or not.

The waiting time to get your visa depends on the application status at the Japanese embassy/consulate in your country.

<https://www.mofa.go.jp/mofaj/toko/visa/chouki/visa6.html>

***For those who already live in Japan / have a Japanese Nationality**

Japanese Resident



Japanese Nationality



You don't need to apply for a Certificate of Eligibility(CoE) and visa. Please skip those steps.

PRE-ARRIVAL ASSISTANCE

Please read the details on the following pages and start your procedures. Once you log in to the system, you will see the screenshot below.

STEP1. Basic Information

【Page7 to Page18】

All international students are required to enter their information here.

STEP2. Certificate of Eligibility

【Page19 to Page26】

If you need to apply for a CoE, please enter your information here.

Please check page17 to make sure whether you need to apply for a CoE or not.

You can check the status of your **"CoE Application"** and **"Dormitory Application"** here.

The screenshot shows the Kyushu University Pre-Arrival Assistance login page. The URL is <https://supportcenter.jimu.kyushu-u.ac.jp/student/base/login/login.php>. The page title is "Kyushu University Pre-Arrival Assistance".

Below the header, there is a main instruction box: "Here you can enter the information required for your application and read the announcements from Pre-Arrival Assistance. If you have logged in for the first time, please verify and enter your Basic information." followed by Japanese text: "ここでは、申請に必要な情報を入力したり、プレアライバル・アシスタンスからのお知らせを読んだりすることができます。始めてログインした方は、まず基本情報を確認し、入力してください。"

Below this are four main application sections:

- Basic information / 基本情報の入力**: "Basic information has been entered. 基本情報入力済みです。"
- CoE application / CoE申請情報の入力**: "You have already entered the information regarding your CoE application. See 「Application Status」 on the portal for progress. We will not accept any progress related questions other than those shown there. CoE申請に関する情報を入力済みです。進捗はポータル「申請ステータス」を見てください。そこに表示されている以外の進捗に関する質問は受け付けません。"
- Dormitory application / 宿舍情報の入力**: "You have already entered the information regarding Dormitory. 宿舍申請を受け付けました。"
- Travel details etc. / スケジュール情報の入力**: "旅行日程の入力の受付はまだ開始されていません。ビザを取得できることが確実になるまでは航空券を購入しないでください。Travel itineraries are not accepted at this moment. Please do NOT purchase your air ticket(s) until your visa procedures are finalized."

At the bottom, there are two status check boxes:

- CoE Application status / CoE申請ステータス**: "CoEを送送/Sending CoE"
- Dormitory Status / 宿舍ステータス**: "宿舍決定/Dormitory Selected"

Below these is a disclaimer: "Kyushu University Pre-Arrival Assistance will not respond to an inquiry about CoE Application Status. 九州大学留学課プレアライバルアシスタンスはCoE申請ステータスに関する問い合わせには個別に対応しません。"

On the right, there is a "Messages from Kyushu University Pre-Arrival Assistance" section with a date "2021/07/09 13:24" and text: "This is assistance staff from the International Exchange Student Division Office. Please write same city as " Place of Birth" on the passport." followed by Japanese text: "こんにちは、九州大学留学課アシスタントスタッフです"

STEP3. Dormitory

【Page27 to Page 28】

If you wish to stay in the dormitory provided by Kyushu University, please be sure to apply from here.

STEP4. Travel Details etc.

【Page29 to Page31】

Please enter your flight schedule and other details here after obtaining your visa and airline ticket.

***We strongly recommend purchasing your airline ticket after obtaining your visa.**

A notification will appear if your CoE application needs revisions or if additional documents need to be submitted. Kindly verify it and reply to "imm.s@jimu.kyushu-u.ac.jp" if needed.

STEP 1: BASIC INFORMATION

Regardless of whether or not you apply for CoE or dormitory ap, **ALL international students are required to enter their basic information.**



Personal information

* Email address / メールアドレス
imm.s@jimu.kyushu-u.ac.jp

* Email address (Confirmation) / メールアドレス (確認)
imm.s@jimu.kyushu-u.ac.jp

Name in English / 氏名 (英語)
Kyudai Hanako

Name in Katakana / 氏名 (カタカナ)
キュウダイ ハナコ

Name in Chinese Character / 氏名 (漢字)
(姓) 九大 (名) 花子

* Type exactly the same name as written in your passport
* パスポート記載通りの氏名を記入して下さい。パスポート

* Nationality/Region / 国籍・地域 *Reference: <http://v>
JAPAN

* Date of birth / 生年月日
1995/10/12 (Year/Month/Day)

* Gender / 性別
☒ Male / 男 ☐ Female / 女

Please ensure that the name matches your passport.

パスポート
PASSPORT

日本国 JAPAN

型/Type 発行国/Issuing country 旅券番号/Passport No.
D JPN QU0123456

姓/Surname
KYUDAI

名/Given name
HANAKO

国籍/Nationality
JAPAN

生年月日/Date of birth
01 JAN 2005

性別/Sex
F

本籍/Registered Domicile
TOKYO

発行年月日/Date of issue
20 APR 2024

発行年月日/Date of issue
19 APR 2029

発行官庁/Authority
MINISTRY OF
FOREIGN AFFAIRS

本人自署/Signature of bearer
九大 花子

The following information has been filled in.
If there are any mistakes, please update it or
contact us at "imm.s@jimu.kyushu-u.ac.jp"

- Email address
- Name in English
- Name in Katakana (Japanese)
- Nationality/Region
- Date of birth
- Gender

Copy of your passport

* Certificates / 各種証明書

* Copy of passport / パスポートのコピー

☒ Attachment / 添付 ☐ Under application / 申請中

(If "Attachment" is chosen above / 上記で「添付」を選択した場合)

* Number / 番号

* Date of expiration / 有効期限

(Year/Month/Day)

ファイルの選択 ファイルが選択されていません

- * Upload a scanned data of the ID page. A snapshot is not acceptable.
- * The image must be sharp and clear.
- * The image which has been partly cut off is not acceptable.
- * Only JPEG or PNG files are acceptable.
- * Recommended image size: up to 1000 pixels high × 1000 pixels wide.
- * 原本をカメラで撮影したものは受け付けできません。原本のフォトコピーまたはスキャンデータを用意してください。
- * スキャンデータは鮮明なものを用意してください。
- * ページが切れているものは使用できません。
- * JPEGまたはPNG形式でご用意ください。
- * 推奨サイズは縦1000ピクセル×横1000ピクセル以内です。

If you have your passport;

Select **“Attachment/添付”** and upload the data of your passport.

Also, please enter **your passport number** and **the date of expiration** as well.

It should be clear without any shadows, and only **JPEG** or **PNG** files are acceptable.

The recommended size is up to 1,000 pixels in height×1,000 pixels in width.

If you don't have your passport yet or it's pending;

Select **“Under application/申請中”**.

Once you get your passport, please proceed to update your information.

Face photo

Please prepare a formal facial photo data.

Before uploading your face photo, please make sure to check that it meets the requirements on the next page.

* Face photo / ご本人の写真

ファイルの選択 ファイルが選択されていません

* Attach a formal Face photo. A snapshot is not acceptable. / 証明書用の写真を用意してください。(スナップ写真は受け付けできません)

* The photo must be;

- saved in either JPEG or PNG extensions by a ratio of 4:3 with the length and the breadth.
- taken within 3 months prior to submission.
- taken in full-face view directly facing the camera with no hats, no caps or no head coverings.
- taken with a plain and light-colored background with no shadow, black and red backgrounds are not acceptable.
- sharp and clear.
- without any cut-off (a full image of an applicant's head to shoulders).

* 写真は以下の通りのものをご用意ください。

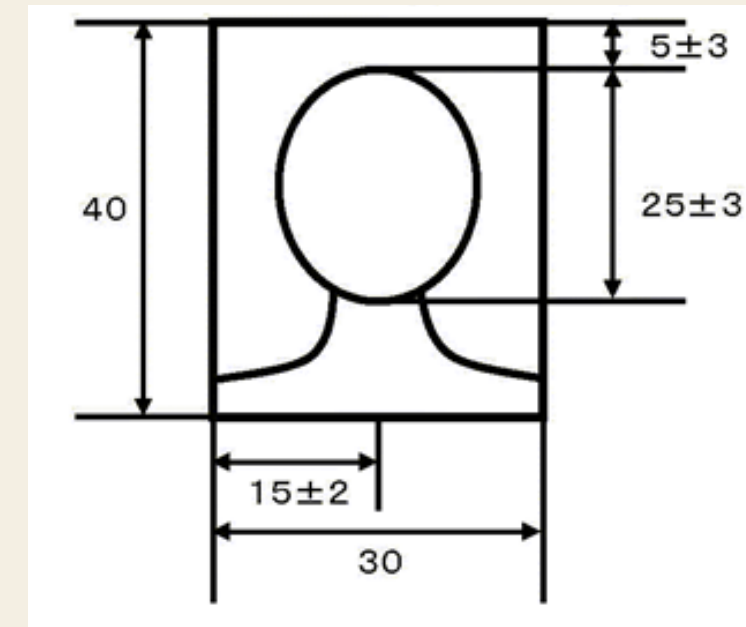
- 縦横4:3の比でJPEGまたはPNGのどちらかの形式で保存されたもの。
- 提出前3ヶ月以内に撮影されたもの。
- 正面から撮影された、無帽のもの。
- 無背景で淡色のもの(黒・赤の背景色は不可)。
- 鮮明なもの。
- 頭部から肩までが写っており、切れていないもの。

* Specifications for photos to be submitted: [//www.isa.go.jp/en/applications/guide/photo_info.html](http://www.isa.go.jp/en/applications/guide/photo_info.html)

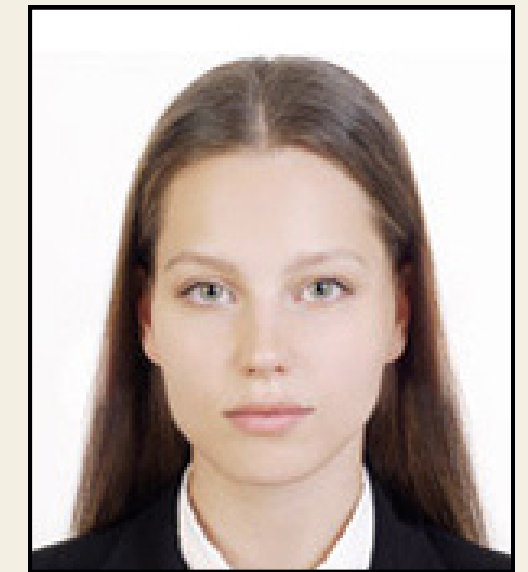
* 提出写真の規格: https://www.moj.go.jp/isa/applications/guide/photo_info.html

* To make a proper photo which satisfies the conditions above, adjust the photo size using a paint application before uploading. / 上記の条件を満たすように、画像編集ソフトを使ってサイズを調整してからアップロードしてください。

* For usage example of the paint application, [click here](#). / 画像編集ソフトの使い方の例は、[こちら](#)をご覧ください。



Unit: millimeter (mm)



! IMPORTANT

A snapshot, a photo from your identification cards, or licenses are NOT acceptable.

Submitting an inappropriate photo may cause delays to your CoE application procedures.

The face photo taken by "smartphone" is acceptable as long as it corresponds to the below standards.

Please refer to the link below about the example of inappropriate photo;

https://www.moj.go.jp/isa/applications/status/photo_info_00002.html

CHECKLIST FOR FACE PHOTO

- ✓ It is taken within 6 months from the submission date.
- ✓ File is PNG or JPEG.
- ✓ The ratio of the photo is 4:3.
- ✓ Your face should be straightforward without wearing any hats, caps, or head covering. *Hijab is acceptable.
- ✓ The background is plain or light-colored with no shadows.
- ✓ The top of your head is NOT cut off in your photo.
- ✓ Sharp and clear.
- ✓ NO shadows on your face.
- ✓ Normal face expression.
- ✓ NOT the same photo as when you applied for CoE in the past.

Photos with edited skin, eyes or etc cannot be used.



Do not use photos taken of "printed photos."

Residence card



What is “Residence Card”?

It is an identification card issued to people who have been given a residency period more than 3 months when they enter Japan.

If you enter Japan via (or through) Narita, Haneda, Chubu, Kansai, Shinchitose, Hiroshima, or Fukuoka International Airports, the residence card will be issued just after the landing permission procedure. Via other ports of entry, it will be mailed 1 week after registering address.

https://www.moj.go.jp/isa/applications/procedures/whatzairyu_00001.html



※Reference: Immigration Services Agency of Japan

* Residence card / 在留カード

☐ No / 無し ☒ Yes(Attachment) / 有り (添付)

If you do NOT have your residence card;

Select “No/無し”

If you have your residence card;

Select “Yes(Attachment)/有り(添付)”.

Then, enter the details of your residence status and upload the data of your residence card.

Current address/ Departure location

Please enter **your current address** and **your phone number**.

Also, please choose the departure location for Kyushu University. If your departure location differs from your “Current address/ 現住所” section, please enter the country/region information of your departure location.

If you move to Japan from overseas;

Please select "Traveling to Kyshu University from outside of Japan/日本国外から九州大学への移動".

If you move within Japan;

Please select "Traveling to Kyushu University from within Japan/ 日本国内から九州大学へ移動".

* Current address / 現住所		
* Address / 住所	English	744 Motooka, Nishi-ward, Fukuoka city, Fukuoka
	Chinese Character / 漢字	
* Zip code / 郵便番号	8190385	
* Country / 国・地域	Japan	
* Phone number / 電話番号		
* Departure location to Kyushu University / 九州大学への移動の出発地		
Traveling to Kyushu University from outside of Japan/日本国外から九州大学へ移動 ▼		
Traveling to Kyushu University from outside of Japan/日本国外から九州大学へ移動 Traveling to Kyushu University from within Japan/日本国内から九州大学へ移動		

Record of living in Japan

Please answer whether you had lived in Japan before or not. **It does NOT include short-period staying.**

* Has a record of living in Japan in the past (Residence Card, etc.) / 過去に日本で住所登録をしたことがある

☒ Yes / 有 ☐ No / 無

MY NUMBER Card (Individual Number Card) / マイナンバーの有無

- ☐ I have a MY NUMBER Card (Individual Number Card). / マイナンバーカードを持っている
- ☐ I have a MY NUMBER Notification Card (Individual Number Notification Card). / マイナンバー通知カードを持っている
- ☐ I DO NOT have and/or DO NOT know what a MY NUMBER Card/Notification Card is. / どちらも持っていない、よくわからない



What is “My Number Card”?

The My Number card is an ID card used to confirm one's identity in Japan.

<https://www.kojinbango-card.go.jp/en-kojinbango/>



If you have NOT previously lived in Japan;

Select **“No/無し”**

If you had lived in Japan before;

Select **“Yes/有”**.

Then, answer the question about “MY NUMBER Card” as well.

Tax identification number

If you have a "Tax identification number" in your home country, please enter the number.

If you're not sure about it, please choose **"My jurisdiction of residence does not have a taxpayer identification number system. / 現在の居住国/地域は納税者番号制度がない。"**

* Tax Identification Number / 納税者番号の有無

Please find information about "Tax Identification Number" in each country/region at the link below.
If you don't have it, please choose "My jurisdiction of residence does not have a taxpayer identification number system. / 現在の居住国/地域は納税者番号制度がない。"

☐ Tax Identification Number in each country/region
https://jp-bank-kaisetsu.japanpost.jp/account_open/lang/en/pdf/nouzeibangou.pdf

各国・地域の納税者番号については、下記リンク先で確認してください。

☐ 各国・地域の納税者番号について
https://jp-bank-kaisetsu.japanpost.jp/account_open/lang/ja/pdf/nouzeibangou.pdf

☐ I have a taxpayer number in my jurisdiction of residence. / 現在の居住国/地域で納税者番号を持っている。
Taxpayer number / 納税者番号

☒ My jurisdiction of residence does not have a taxpayer identification number system. / 現在の居住国/地域は納税者番号制度がない。

Click the link to access information about the tax identification number in your country.

CoE application

CoE application / CoEの申請

☐ Yes / 有 ☒ No / 無

* If you chose 'Yes/有', please go to 'CoE application' page.
* 「Yes/有」を選択した場合は、「CoE申請情報の入力」ページに行ってください。

* If you chose 'No/無', please fill in the form below.
* 「No/無」を選択した場合は、以下のフォームにご記入ください。

* Those who don't need to apply for CoE, please write down the reason.
Those who are currently residing in Japan, please write down your residence status and date of expiration as well.
Example) I am currently residing in Japan, Residence status:==, Expiration Date:== / MEXT scholarship grantee / JICA scholarship grantee / Short term visitor from the visa waiver countries /

* CoE申請が必要でない方は、以下に理由を記入してください。

<- select / 選択



What is “Certificate of Eligibility(CoE)” ?

A “**Certificate of Eligibility (CoE)**” is a certificate that serves to demonstrate compliance with conditions for landing in Japan. Presenting a CoE can expedite visa issuance and immigration review upon entry into Japan.

Please note that a CoE is NOT a visa!

It is typically a mandatory step for most international students.

<https://www.moj.go.jp/isa/applications/procedures/16-1.html>

Check the next page to make sure whether you need to apply for a CoE.

If you need to apply for a CoE;

Select “**Yes/有**”

If you do NOT need to apply for a CoE;

Select “**No/無**”.

Then, select the reason why you don't need to apply for a CoE.

Situation	CoE	Details
	×	You can apply for a student visa without a CoE.
	×	Please check with your agent regarding the visa procedures and follow their instructions. If they ask you to apply for a CoE by yourself, please contact us (imm.s@jimu.kyushu-u.ac.jp).
	△	If you currently live in Japan and have a valid residential status(exclude Temporary Visa), you don't need to apply for a new CoE. For those who have a "Student" residency status in Japan; If more than 90 days elapse between graduating from another educational institution in Japan (such as a university or Japanese language school) and enrolling at Kyushu University, you must return to your home country once and apply again for a new CoE and visa.
	×	You can enter Japan with a Japanese passport, so you do NOT need to apply for a CoE and a visa.
	○	You need to apply for a CoE in the most cases.

Dormitory application

Dormitory application / 宿舎申請

☐ Yes / 有 ☒ No / 無

* If you chose 'Yes/有', please go to 'Dormitory application' page.
* 「Yes/有」を選択した場合は、「宿舎情報の入力」ページに行ってください。

* If you chose 'No/無', please fill in the form below.
* 「No/無」を選択した場合は、以下のフォームにご記入ください。

Reason why you don't apply for dormitory / 申請しない理由

<- select / 選択

Arrival date to Fukuoka / 福岡市到着予定日

☐ Already in Fukuoka / すでに福岡市にいる



IMPORTANT

-If your admission period has been changed, you need to reapply for a dormitory.

-Please understand that if you already live in Fukuoka Prefecture, you are not eligible to apply for the dormitory.

If you wish to apply for dormitory;

Select “Yes/有”

If you do NOT wish to apply for dormitory;

Select “No/無”.

Then, select the reason why you don't need to apply for a dormitory and enter the date of arriving in Fukuoka.

STEP 2: COE APPLICATION

If you need to apply for a Certificate of Eligibility (CoE), you are required to enter your information in this section.



Flow until the issuance of a CoE

It takes **about 2 months or more** to issue a CoE counting from the time we accept your application through the system. Also, **we are unable to provide individual updates on the progress of a CoE application.** Please check the status by "CoE Application Status" at the bottom left of the system screen.

1

Submit your CoE application

Submit your information in the "CoE application" window on Pre-Arrival Assistance.

Read page21-24 and FAQ to check how to enter your information in the CoE application section.

2

Internal Procedures

【CoE Status】

Internal procedures for CoE/
CoEの学内手続中

The International Student Exchange Division will check your application.

If there are any mistakes or additional documents are needed, we will send you a message through the Pre-Arrival Assistance.

3

Review by the Immigration Bureau

【CoE Status】

Under Immigration review/
入管審査中

It takes approximately one month or more. Additional documents may be requested during the review process.

Please note that **it is difficult to give an exact date of issuance** since the final decision is made by the Immigration Bureau.

4

Issuing a CoE

【CoE Status】

CoE has been issued/CoE発行

Once a CoE is issued, the Immigration Bureau will email it to us. We will then upload it as a PDF file to your Pre-Arrival Assistance page and send you a notification via email.

Please check page26 for more details.

How to enter your CoE application

Personal History

There is a section for the past 5 years of education and employment history(fill in only the history after high school graduation) in the CoE application. **It must be included the current educational or work status.**

Please refer to the following examples for instructions on how to fill out and enter your personal history.

If your most recent education history is high school and you don't have any work experience, leave this section blank.

【Educational history】

Your enrollment status, the name of school (e.g. Master, Kyushu university)

【Work history】 ***Not include part-time job**

Your position, the name of company (e.g. Accountant, Fukuoka company)

Start / 始期		Finish / 終期		Personal History / 経歴
Year / 年	Month / 月	Year / 年	Month / 月	
2019	10	2002	2	Undergraduate, Kyushu University
2023	12	2024	9	Accountant, Fukuoka company
2024	10			Master, Kyushu university

OLD
↓
NEW

Please leave the Year and Month of "Finish" blank if you have not graduated yet.

Method of Funding to Pay for Expenses while in Japan

It is required to submit a “Certificate of Financial Support” to apply for CoE.

The “**Certificate of Financial Support**” is a document that verifies and demonstrates that you have sufficient financial resources to cover your expenses during your stay in Japan.

IMPORTANT

A payment certificate must be submitted; otherwise, the International Student Exchange Division will be unable to proceed your CoE application process.

Please confirm that the amount on the Certificate of Financial Support satisfies the following condition:

Total amount stated ÷ your period of enrollment $\geq$ 130,000 yen per month

【Example 1】 If your period of study is for 6 months

 Bank balance: 780,000JPY ÷ Period of study: 6 months = 130,000JPY/month

【Example 2】 If your period of study is for 2 years

(※if your enrollment period is one year or longer, proof covering only the first year is sufficient.)

 Bank balance: 1,560,000JPY ÷ Period of study: 12 months = 130,000JPY/month

Check the next 2 pages for more details of certificates>>

Options of your financial support

Please check the table below, select the sponsor(s) who will pay for your stay, and upload the "Proof of Payment Certificate" of the selected sponsor(s) to the Pre-Arrival Assistance page. If you have selected more than one supporter to cover your expenses, please submit the Payment Certificates for **all the supporters** you have selected.

Options on Pre-Arrival Assistance	Financial support	Examples of documents to be submitted
a. "Self/ 本人負担"	Yourself	Deposit certificate / the copy of bankbook
b. "Supporter living abroad/ 在外経費支弁者負担"	Those who live in <u>outside of Japan</u> (Ex; parents, relative, etc.)	Deposit certificate/ the copy of bankbook ※If the funds were transferred or remitted to your account Your account balance + transfer records or Statement
c. "Supporter in Japan/ 在日経費支弁者負担"	Those who live <u>in Japan</u> (Ex; parents, relative, etc.)	Deposit certificate/ the copy of bankbook ※If the funds were transferred or remitted to your account Your account balance + transfer records or Statement
d. "Scholarship/ 奨学金"	Scholarship, Student loan	The certificate of scholarship award / the contract of student loan
e. "Others/ その他"	Not applicable to "a"-"d"	Documentation proving that you have sufficient funds

Note: Stocks and investments are NOT acceptable as proof of payment certificate.

Before you submit your payment certificate, please make sure that the following information is written in your document. If you are unsure whether your submitted documents meet the requirements, please contact us.

IMPORTANT

Documents should be written in **JAPANESE or ENGLISH**.
If not, please submit it with an English translation.

CHECK LIST FOR PAYMENT CERTIFICATE

Example 1: A deposit certificate

- ☒ The name of the account holder (should be the same as the name in "Method of Support")
- ☒ The name of the bank
- ☒ The total amount of balance
- ☒ The date of issuance (issued within 3 months from the submission date)

Example 2: A certificate (Letter) of Scholarship Award / Student Loan

- ☒ Your name
- ☒ The name of the scholarship/ student loan institution
- ☒ The amount of scholarship/student loan (Total or Monthly)
- ☒ The period of receiving the scholarship/student loan

Accompanying Family Members and Live Together

If your spouse or children will enter Japan with you and reside in Japan for more than 90 days, a CoE for a “Dependent Visa” is generally required when applying for a visa.

We will apply for CoEs for your family members on your behalf only if you and your family members enter Japan at the same time. **If you wish to bring your family with you, you must obtain prior permission from your supervisor and your affiliated department. Therefore, please make sure to contact the International Student Exchange Division first if you wish.**

Additionally, in order to ensure a successful study abroad experience, we strongly recommend that you first enter Japan on your own and invite your family members after your living situation has settled. Please note that the university is unable to provide support for your family members. **If you decide to bring your family, you must fully understand in advance that you will be responsible for all aspects of their life in Japan.**



For MEXT scholarship students



The Ministry of Education, Culture, Sports, Science and Technology (MEXT) generally does not permit MEXT Scholarship students to bring accompanying family members.

In line with this policy, the Immigration Bureau will, in principle, not issue a CoE for family members of MEXT students. Therefore, if you wish to bring your family members and live together in Japan, please make arrangements independently after you have established your own living environment.

After receiving a CoE issuance notice

A CoE is required when applying for a visa at the Japanese embassy/consulate and landing permission.

Please note that the CoE is valid for 3 months from the issuance date.

01

Download your CoE from the Pre-Arrival Assistance

Once a CoE is issued, it will be uploaded to the left bottom of the portal page in the Pre-Arrival Assistance.

***Only electronic CoE will be issued**

CoE Application status / CoE申請ステータス

CoEを発送/Sending CoE

Dormitory Status / 宿舍ステータス

宿舍決定/Dormitory Selected

Kyushu University Pre-Arrival Assistance will not respond to an inquiry about CoE Application Status.
九州大学留学課プレアライバルアシスタンスはCoE申請ステータスに関する問い合わせには個別に対応しません。

Files shared by Kyushu University Pre-Arrival Assistance
九州大学留学課プレアライバルアシスタンスと共有しているファイル

@2023/05/15 14:40

02

Present it for a visa application and landing permission at the airport

Please print it out in advance and use it for your visa application and landing permission.

You can check the sample of CoE from the following link or the below QR code;

<https://www.moj.go.jp/isa/content/001394999.pdf>

▼Sample of CoE



STEP3: DORMITORY APPLICATION

If you wish to live in a dormitory provided by Kyushu University, please apply from this section.

If you are already residing in Fukuoka prefecture,
you are not eligible to apply for the dormitory.



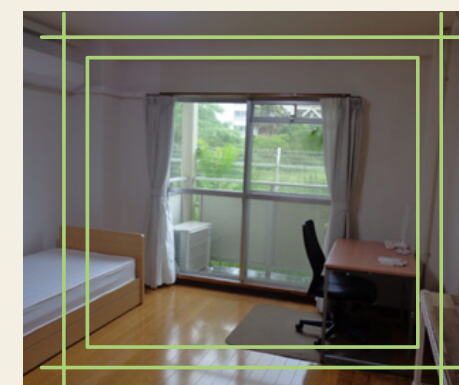
If you want to live in the dormitory provided by Kyushu University, please be sure to apply through our system after reading the following notices and our Application Outline.

Application Outline	https://www.isc.kyushu-u.ac.jp/intlweb/web/wp-content/uploads/2026/06/dorm_application_outline-2026-Fall.pdf
Application Deadline	5p.m., July 31, 2026 (Friday) *Local time in Japan *If you receive this guidance for “Pre-Arrival Assistance” after th, you may apply past the deadline.
Result of the Selection	By the end of August, 2026 by e-mail

⚠ IMPORTANT

Due to the limited number of rooms, type of rooms and dormitories, your first choice may not be available and there is a possibility that NO dormitory will be available.

Those already living in Japan are recommended to rent a private apartment on their own.



STEP 4: TRAVEL DETAILS ETC.

In principals, please fill in this section after getting your visa and airline ticket.



Airline ticket

⚠ IMPORTANT

We strongly recommend purchasing your airline ticket after obtaining your visa.
*We will NOT be responsible if you cannot catch your flight due to a visa issue.



▶ For those who are awarded **MEXT scholarship** / **JICA scholarship**

The Japanese government or the agent of JICA will arrange your airplane ticket.
Please enter your flight schedule in Pre-Arrival Assistance as soon as you receive your flight ticket.



▶ For those who **already live in Japan** / **have a Japanese Nationality**

Please arrange your travel to Fukuoka by yourself.
If you have already decided on the day you will arrive, please report your arrival date and the schedule in Pre-Arrival Assistance.

Others



▶ To all other international students

Once you have obtained your VISA and confirmed that you can enter Japan, please arrange your airline ticket yourself. After that, please enter your schedule in Pre-Arrival Assistance.

City Ward Procedures and Bank

You must complete some administrative procedures upon arrival in Japan.

The International Student Exchange Division will hold a guidance session or send information about necessary procedures.

-Ito Harmony House
-Dormitory 1
-Dormitory 2
-Dormitory 3
-Settle International

We will hold a **"Guidance session for city ward procedures & bank"**.

If you have been selected to enter "Ito Harmony House", "Dormitory1~3", or "Settle International", you will be able to apply to participate in the guidance session on the "Travel Details, etc." section.

You can NOT apply until your dormitory has been selected. The guidance details will be announced with other our support services by e-mail. Please check the details when you receive it.

***For those who already live in Japan / have a Japanese Nationality**

Japanese Resident



Japanese Nationality



The guidance session will be held for those who move from overseas with foreign nationality. We kindly ask for your understanding for those who already live in Japan or have Japanese nationality are NOT eligible for it.

-Other dormitories
-Private apartments

We will send information before or after you enter Japan. So please check your inbox for our e-mail (imm.s@jimu.kyushu-u.ac.jp) regularly.



CONTACT



imm.s@jimu.kyushu-u.ac.jp



<https://www.isc.kyushu-u.ac.jp/intlweb/en/student>

