

Regular Faculty Courses (RFC)

Q I want to take Regular Faculty Courses, what should I do?

Ask for permission from the course instructor directly in-person. Introduce yourself as an exchange student studying in the JTW program. Then register courses through [Campusmate](#).

Q Can I take Regular Faculty Courses from graduate schools?

Yes. If you are a graduate student at your home university, you can obtain credits. For undergraduate students, it is only possible to audit the courses (without credits) with permission from the instructors.

Q ‘Language: English and Japanese’ is written in the syllabus of the course that I’m planning to take. What does it mean exactly?

It means course instructor may use either in teaching. However, Japanese can be the main language used in the class if most students do not possess sufficient English language skill to understand the contents of the lecture. Be sure to confirm with the course instructor about this.

Q Can I take JLCC courses as a JTW student?

In principle, no.

Japanese Academic Courses (JACs)

Q I want to change my JACs class.

In principle, No. Please talk to the course instructor directly about this.

ISP/ALR

Q I'm not sure if I will take ISP/ALR.

Please consult with Professor Imai (imai.ryoichi.303@m.kyushu-u.ac.jp) as soon as possible. Do not forget to copy the emails to JTW Office (intl-r-jtw@jimu.kyushu-u.ac.jp) as well.

Other

Q Is there a course shopping period for the second-quarter courses in each semester?

No. You need to decide your course registration at the beginning of every semester.

Q I registered for my courses at Campusmate but I'd like to make some changes after the deadline.

Contact the JTW Office ASAP. Depending on the course content and the timing of the request, changes may not be possible.

Q I want to withdraw from a course.

For JTW core courses, withdrawal will not be permissible after the first month. For JACs courses, withdrawal will not be permitted after the first week of a quarter without prior consultation with course instructors and the JTW office. For RFC, course registrations strictly follow the deadlines of relevant faculties. No further change or withdrawal will be permitted after the deadline informed by the JTW office at the beginning of every semester.

Q I can't login to Moodle.

It might take one day after you activate your SSO-KID.

Q I need special support (reasonable accommodation) from Kyushu University due to illness or disability.

Consult the Inclusion office(inclusion@chc.kyushu-u.ac.jp) and program coordinator Prof. Nonaka Chisato(nonaka.chisato.444@m.kyushu-u.ac.jp) first. If you have already received supports at your home university, please inform the inclusion office. However, the final decision on whether accommodations can be provided will be made by Kyushu University. Please understand that there may be limitations due to environmental conditions that may prevent us from meeting all your needs.

Q I don't know where to find my classrooms.

JTW Core Courses are basically conducted in the [Special JTW classroom](#) (No. 56).

JACs classrooms can be found [here](#).

For RFC classrooms, please check the [syllabus](#) or [Moodle](#). If the information is not provided in the syllabus, please inquire with the [respective department office](#).

Q I need to be absent from a class. What should I do?

If you need to be absent from a class due to unavoidable circumstances, please contact your course instructors and copy the email to the JTW Office (and JACs office if relevant). JACs has a set of very strict attendance policy. Please check [JTW Academic Guidelines](#) for details about excused class absence.

Q When will the grades be announced?

You can log into Campusmate to check your grades.

Q When can I receive the official transcripts?

The official transcripts will be sent to the international office at your home university in late October for Spring-Summer semester, and in late April for Fall-Winter semester.